

**Work Programme
Business Support Overview and Scrutiny Committee**

**Policy framework documents: Performance Plan, Community Plan and
Licensing Policy Statement**

Item	Work type	Responsible officer	Objectives	Timescale
Attendance of the Leader	Executive accountability	Richard Hicks	To hold the Leader to account	17 March 2009
Six-monthly review of Key Business Risks	Policy development	Joy Kirby	To review the Council's Corporate Business Risk Register.	17 March 2009
LAA refresh	Policy development	Yvonne Wilson	To refresh the LAA.	17 March 2009
Annual Report 2008/9	Policy development	Steve Long	This reports on the progress against the Performance Plan 2007/8.	2 July 2009
Housing Revenue Account Capital Programme	Budget scrutiny	Derrick Singleton and Any McNally-Johnson	This provides Members with the detailed Housing Revenue Account Capital Programme for 2009/10.	2 July 2009
LSP outcomes and targets	Policy development	Stephanie Goad	Report on future scrutiny of LSP outcomes and targets.	To be agreed
New Civic HQ Task Group	Scrutiny	Rosie Gunstone	To monitor progress and spend on the move to Gun Wharf.	To be agreed
Report of Energy Conservation Task Group	Scrutiny	Rosie Gunstone	To investigate practical ways to reduce the Council's energy consumption and report back.	To be agreed
Revisions to the Corporate Enforcement Policy	Policy development	Peter Tonge	This report recommends revisions to the Corporate Enforcement Policy.	To be agreed

Forthcoming meetings:

2 July 2009

Items considered at previous meetings:

3 February 2009

- Attendance of the Portfolio Holder for Finance and Deputy Leader
- Housing revenue account
- Council Plan
- Capital Budget Monitoring
- Revenue Budget Monitoring
- Draft Capital and Revenue Budgets 2009/10
- Draft Capital and Revenue Budgets
- Critical Success Factors
- Housing Revenue Account budget report for 2009/2010

9 December 2008

- Attendance of the Portfolio Holder for Community Services
- Capital Programme 2009/2010 and beyond
- Revenue Budget 2009/2010
- Capital budget monitoring
- Revenue budget monitoring
- Operation of the Housing Maintenance Contract
- Prudential borrowing programme
- Six-monthly Performance report
- Six month review of the Strategic Housing Improvement Plan

16 October 2008

- Attendance of the Portfolio Holder for Customer First and Corporate Services
- Capital budget monitoring
- Revenue budget monitoring
- Six-monthly review of key business risks

4 September 2008

- Member's Item: Local Government Ombudsman's Annual Letter 2008
- Resource Strategy
- Council Plan and Annual Report
- Critical success factors
- Housing Improvement Plan
- Housing Maintenance Contract

17 July 2008

- Audit Commission report on Strategic Housing
- Capital Budget Monitoring (2008/09)
- Housing Revenue Account Capital Programme
- Local Area Agreements update and next steps
- Performance Plan indicators (2007/08)
- Revenue Budget Monitoring (2008/09)

12 May 2008

- Local Area Agreements (LAA)